



**PERMANENT MISSION OF THE DEMOCRATIC SOCIALIST
REPUBLIC OF SRI LANKA TO THE UNITED NATIONS**

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Mobile Consular Service

The Permanent Mission of Sri Lanka to the United Nations wishes to inform that the arrangements have been made to conduct a mobile consular service on the sidelines of the 18th Annual Cricket Festival organized by the Ananda College Old Boys' Association East Coast in the United States.

Date	:	28th June 2025
Time	:	11.00 AM – 3.00 PM
Location	:	Tall Timber Park, 122-208 Culver Rd, Monmouth Junction, NJ 08852

Fellow Sri Lankans residing in the States of New York, New Jersey, and Connecticut are welcome to obtain the following consular services;

- **Submission of Passport Applications**
 - **Submission of Dual Citizenship Applications**
 - **Submission of Birth Registration and Citizenship Applications**
 - **Submission of 5 years Multiple Entry visa Applications**
- For U.S. Nationals**

1. New Passport Applications

- Applicants are required to present the **originals** of all relevant documents on submission of the application.
- Translated documents are not accepted.
- **All original documents should be submitted with one set of photocopies.**

1.1 Compulsory documents required

- Duly filled application (Application could be downloaded from the mission website: <https://www.un.int/srilanka/consular>) or collected at the premises.
- Current original passport.
- Photocopies of the original passport should be provided as follows;
 - A photocopy of the Data Page of the current Passport (Page No. 2 & 3).
 - A photocopy of the Alterations and Observations of the current Passport (Page Nos. 4 & 5).
- Original Sri Lankan Birth Certificate (**Translated copies are not accepted**).
- Three Photographs as per the below specifications;
 - In **color**.
 - Size : **2 x 2 inches / 5.08 x 5.08 cm / 51 x 51 mm**.
 - Taken in front of a **plain white or off-white background and free of shadows**.
 - With a **neutral facial expression** and both eyes open.
 - Taken in **clear full-face view** directly facing the camera. Reflections or shadows on the face, as well as red eyes, must be avoided.
 - Taken in **colored dress** (dress color **should not** be **white /light colors**).
 - The **head should not** be at an **angle or turned** and must be square to the camera. The **face cannot** be slightly **rotated** and or **tilted**. (**portrait style**).
 - With both **ears visible up to maximum** (free of hair or other covering).
 - **Eyeglasses / Spectacles are not allowed** (except in rare circumstances when eyeglasses cannot be removed for medical reasons).
 - **Taken within the last 03 months** to reflect your current appearance.
 - Photos that are taken in **poor quality** and **blurry** or **other than white background** will **not be accepted**. Photos should not have frames or a date.
 - In addition, snapshots, magazine photos, low-quality vending machine or mobile phone photos, and full-length photographs also will not be accepted.
- A Document to prove the continuation of Sri Lankan citizenship (A valid visa, A Resident card, A Certificate of not obtaining citizenship, An Asylum/Refugees rejection letter or An Affidavit).

- Sri Lankan National Identity Card (NIC);
 - If the original NIC is not available, a copy of the NIC or otherwise a self-explanatory letter should be submitted. The letter should be addressed to:

Controller General
Attn: Deputy Controller (Overseas Missions Division)
Department of Immigration and Emigration, "Suhurupaya", Battaramulla.
- Profession;
 - If the profession needs a high level of qualifications e.g., Doctor, Engineer, Accountant, Quantity Surveyor, etc...the applicant must provide educational qualifications or professional membership status.
 - For other executive professions, a service letter should be provided.
 - For unskilled jobs e.g., labor, house maid, documents are not required.
 - If the profession is already included in the previous travel document, no document is required.
- Original Marriage Certificate (**If the applicant is married and wishes to have the spouse's surname on the passport**).

1.2 It is necessary to submit the additional documents in the following circumstances.

- **If the current passport is lost / damaged;**
 - Duly filled complaint form – for lost passports.
 - Police complaint/report from the nearest local Police department of the area of residence - for lost passports.
- **For children under 16 years old;**
 - Parents' consent letter.
 - Parents current passports;
 - If, one parent has died, the death certificate.
 - If, the parents are divorced, the court order indicating the legal custody of the child.
 - If, the application is for an adopted child, the court order in respect of the adoption of the child, Citizenship under section 5(2) Certificate (If born outside of Sri Lanka) with Consular Birth Certificate.

- **For Sri Lankan Dual Citizens** (in addition to the compulsory documents);
 - Sri Lankan Dual Citizenship certificate.
 - Valid foreign passport.
 - Foreign naturalization certificate.
 - If the Applicant was born outside of Sri Lanka and is over 21 years of age, the applicants need to submit an affidavit affirming that they will retain Sri Lankan Citizenship.

1.3 The Prescribed Fee – kindly ensure to bring the exact amount/fees applicable.

For expired passports;

- For M or N series passport holders - **USD 158.00**
- For L, K, and J series passport holders - **USD 373.00**

For lost passports (all series);

- With a copy of the bio page of the lost passport - **USD 373.00**
- Without a copy - **USD 473.00**

1.4 Payment Options

- Payments should be done by **cash/money orders/cheques** (Address to the Permanent Mission of Sri Lanka to the United Nations).
- **Card payments are not accepted.**

2. Dual Citizenship applications

2.1 Compulsory documents required

For both the Resumption and Retention Categories;

- Duly filled application (Application could be downloaded from the mission website: <https://www.un.int/srilanka/consular>) or collected at the premises.
- Certificate of good conduct / Background check (formerly known as good conduct certificate) obtained from the nearest Local Police Department (not older than 03 months) Children under 16 years are exempted from this requirement.
- Sri Lankan Birth Certificate.
- Marriage Certificate (for spouse's application).
- **All original documents should be submitted with one set of photocopies**
- 03 Photographs as per the below specifications;
 - In **color**.
 - Sized : **2 x 2 inches / 5.08 x 5.08 cm / 51 x 51 mm**.
 - Taken in front of a **plain white or off-white background** and **free of shadows**.
 - With a **neutral facial expression** and both eyes open.
 - Taken in **clear full-face view** directly facing the camera. Reflections or shadows on the face, as well as red eyes, must be avoided.
 - Taken in **colored dress**. (dress color **should not** be **white/light colors**)
 - The **head should not** be at an **angle** or **turned** and must be square to the camera. The **face cannot** be slightly **rotated** and or **tilted (portrait style)**.
 - With both **ears visible up to maximum** (free of hair or other covering).
 - **Eyeglasses/Spectacles are not allowed** (except in rare circumstances when eyeglasses cannot be removed for medical reasons).
 - **Taken within the last 03 months** to reflect your current appearance.
 - Photos that are taken in **poor quality** and **blurry** or **other than white background** will **not be accepted**. Photos should not have frames or a date.
 - In addition, snapshots, magazine photos, low-quality vending machine or mobile phone photos, and full-length photographs also will not be accepted.
- Declaration form – Statement to be made by parents **when they are not citizens of a foreign country**, only applying for dual citizenship **for their children under 21 years of age**.

In addition to the aforementioned documents the applicant must submit the following documents in respective categories;

For Resumption category

- Valid U.S. passport & naturalization certificate (If the applicant is a citizen of the U.S.)
- Sri Lankan passport (if available)
- Sri Lankan National Identity Card (if available)

For Retention category

- U.S. permanent resident card (If the applicant is a permanent resident of the U.S)
- Valid Sri Lankan passport
- Sri Lankan National Identity Card (if available)

2.2 Qualifying criteria and required documents for eligible categories

Applicant must qualify and provide sufficient proof of documents under any of the following categories to be eligible for applying for dual citizenship. (The documents related to the respective eligible category, must be submitted in addition to the above compulsory documents.)

For Category – A (Age)

Criteria An applicant who exceeds the age of 55 years at the time of the submission of the application.

Documents Additional documents are not required.

For Category – B (Professional/Academic)

Criteria An applicant who possesses the required academic or professional qualifications (an educational qualification of a minimum one-year diploma or higher or any professional qualification).

Documents Original Academic / Professional certificates. (minimum one-year diploma or higher or any other professional qualification).

For Category – C (Assets / Properties)

Criteria An applicant who owns immovable property/assets in **Sri Lanka** worth Rs. 2.5 million or above. The valuation of the applicant's portion should be clearly mentioned for jointly owned properties and assets (**property/assets must be owned prior to obtaining foreign nationality**).

Documents Original documentary proof of applicant's assets such as; land or other immovable properties in Sri Lanka worth of Rs. 2.5 million or above. Originals of the deed, valuation report and title report with pedigree for the same **not older than 3 months** should be submitted.

For Category – D (Fixed Deposit of Rs. 2.5 million or above)

Criteria An applicant who has a fixed deposit of Rs. 2.5 million or above for a 03 year period in any of the Commercial banks approved by the Central Bank of Sri Lanka (CBSL). Deposits made on finance companies are not acceptable to be eligible in this category.

Documents A confirmation letter from the bank stating that the deposit is a lien for 3 years for the purpose of obtaining Dual Citizenship.

For Category – E (Fixed Deposit of USD 25,000 or above)

Criteria An applicant who has a fixed deposit of USD 25,000/- or above for a 03 year period under NRFC/RFC/SFIDA Accounts, in any of the commercial banks approved by the Central Bank of Sri Lanka (CBSL).

Documents A confirmation letter from the bank stating that the deposit is a lien for 3 years for the purpose of obtaining Dual Citizenship.

For Category – F (Treasury Bond (TB) or Security Investment Account (SIA) valued at USD 25,000 for a minimum 3 years period)

Criteria An applicant who has invested USD 25,000/- above for 03 years under Treasury bonds (TB) or Security Investment Accounts (SIA)

Documents A certificate from the relevant authority confirming that the investment will not be withdrawn prior to maturity.

For Category – G (Spouse of the applicant or unmarried children under the age of 22 years of the applicant)

Criteria The spouse of the applicant or unmarried children under the age of 22 years of the applicant. A spouse eligible under this provision shall be limited to a person whose citizenship of Sri Lanka has ceased under Sections 19, 20 or 21 of the Citizenship Act No. 18 of 1948 or a person whose citizenship is likely to cease.

Documents – The following documents should be submitted;

- The original marriage certificate (for Spouse).
- The original birth certificate (for an unmarried child – **born in Sri Lanka**).
- The original consular birth certificate and the original citizenship certificate issued under section 5(2) of the Citizenship Act No. 18 of 1948 (for an unmarried child - **born outside of Sri Lanka**) should be submitted.

Special note for applications of unmarried children (Under Category G): Applications for **unmarried children** should be submitted prior to completion of the age of **21 years and 06 months**.

If his/her age is more than 22 years at the time of making payments he/she should submit applications again under another category (A to F). Applications for **unmarried children** who have completed the age of **21 years and 06 months** will not be entertained under this (Category G) category with effect from 01 July 2019.

2.3 The Prescribed Fee – kindly ensure to bring the exact amount/fees applicable.

- The application processing fee – **USD 30.00 (Per application)**
- Citizenship fee
 - Main applicant – **USD 2,000/=**
 - Unmarried children below 22 years – **USD 500/=**
- The application processing fee should be paid to this Mission at the time of application.
- The citizenship fee should be paid to the Department of Immigration and Emigration in Battaramulla, Colombo (DI&E), upon receiving the confirmation from the DI&E.
- Payments should be made by **cash / money orders /cheques** (Address to the Permanent Mission of Sri Lanka to the United Nations).
- **Card payments are not accepted.**

3. Registration of Birth

Registration of births of children born to **Sri Lankan Nationals** outside of Sri Lanka can be registered with this Mission

3.1 Compulsory documents required

- Duly filled applications (Application could be downloaded from the mission website: <https://www.un.int/srilanka/consular>) or collected at the premises.
- Duly filled declaration form (Section 16) – for registration of birth **within 03 months**.
- Duly filled declaration form (Section 24) – for registration of birth **after 03 months**.
- Duly filled Citizenship (1) form.
- Child's original foreign Birth Certificate.
- Parent's original Birth Certificates.
- Parent's travel documents (must provide the valid travel documents possessed **at the time of the child's birth**).
- Parent's visa documents (must provide proof of documents for valid visa **at the time of the child's birth**).
- Current valid Travel Documents of Parents.
- Please provide proof of a valid U.S. visa or original Permanent Resident Card (Green Card). Note: If your U.S. visa is on an old passport, please provide the original old passport.
- Parent's original Marriage Certificate.
- Letter of explanation with the reason for **late registration** (for registrations **after 12 months**).

All original documents should be submitted with two sets of photocopies.

The below conditions must be satisfied;

- Father or mother of the child should be a citizen of Sri Lanka and with a valid visa of the United States **at the time of the child's birth**.
- Applicant should be the Sri Lankan parent (either parent when both are Sri Lankans) **at the time of the child's birth**.
- Children over the age of 21 years should submit an application for the registration of birth by declaring themselves.
- Persons over the age of 22 years will not be eligible to apply for the citizenship certificate even by declaring themselves unless they renounce the foreign citizenship.

Note: - All applications submitted **after one year (12 months)** will be forwarded to the Registrar General's Department in Colombo 10, Sri Lanka for consent /approval. In such cases, the birth certificate will be issued only after approval is granted by the Registrar-General.

3.2 The prescribed fee- kindly ensure to bring the exact amount/fees applicable.

- Registration within 12 months – USD 87.00
- Registration after 12 months – A late registration fee of **USD 5.00** is applicable per each lapsed year in **addition to the reg. fee of USD 87.00**
- Payments should be done by **cash/money orders/cheques** (Address to the Permanent Mission of Sri Lanka to the United Nations).
- **Card payments are not accepted.**

4. Five-Year Multiple Entry Visa for the U.S. Nationals

4.1 Compulsory documents required

- Duly filled ETA application (Application to be collected at the premises).
- Valid U.S. Passport (the validity of the passport must be at least six months beyond the date of entry into Sri Lanka).
- **A Photocopy of the data page** of the original U.S. passport.
- Tentative travel document.
- Two photographs as per the below specifications;
 - In **color**.
 - Size : **2 x 2 inches / 5.08 x 5.08 cm / 51 x 51 mm**.
 - Taken in front of a **plain white or off-white background** and **free of shadows**.
 - With a **neutral facial expression** and both eyes open.
 - Taken in **clear full-face view** directly facing the camera. Reflections or shadows on the face, as well as red eyes, must be avoided.
 - Taken in **colored dress** (dress color **should not be white /light colors**).
 - The **head should not** be at an **angle or turned** and must be square to the camera. The **face cannot** be slightly **rotated** and or **tilted**. (**portrait style**).
 - With both **ears visible up to maximum** (free of hair or other covering).
 - **Eyeglasses / Spectacles are not allowed** (except in rare circumstances when eyeglasses cannot be removed for medical reasons).
 - **Taken within the last 03 months** to reflect your current appearance.
 - Photos which are taken in **poor quality** and **blurry or other than white background** will **not be accepted**. Photos should not have frames or a date.
 - In addition, snapshots, magazine photos, low-quality vending machine or mobile phone photos, and full-length photographs also will not be accepted.

4.2 The prescribed fee- kindly note please bring the exact amount.

- Visa fee – USD 100.00
- Payments should be done by **cash/money orders/cheques** (Address to the Permanent Mission of Sri Lanka to the United Nations).
- **Card payments are not accepted.**

Permanent Mission of Sri Lanka to the United Nations
New York
10.06.2025