

Donation Guidelines for Essential Food Items

Government of Sri Lanka greatly appreciate your donation, and your sacrifice. because your support helps to further our mission through regaining Sri Lanka, including overcome current downgrade of the economy.

To make your valuable donations easier following guide lines are issued.

1. All the donated items bound to be under the common law
2. Same category items should be shipped in one basket (ex- rice, lentils etc.). but they should be package separately).
3. It is highly appreciated if you donate the following items

	Commodity	HS Code
1	Rice (Kekulu)	1006.30.19
2	Rice (Nadu)	1006.30.29
3	Rice (Samba)	1006.30.29
4	Wheat Flour	1101.00.10
5	Sugar	1701.99.20
6	Red Lentils (Split)	0713.40.12
7	Yellow Lentils (Split)	0713.40.22
8	Yellow Peas (Split)	0713.10.20
9	Dried Chillies	0904.21.10
10	Sprats	0305.54.10
11	Dry Fish	0305.52 0305.53 0305.54.90 0305.59.30 0305.59.90
12	Chick Peas	0713.20.00
13	Coriander Seed	0909.21.00
14	Cummins Seed	0909.31.00
15	Fennel Seeds	0909.61.20
16	Methi Seeds	0910.99.10
17	Mustered Seeds	1207.50.00
18	Milk Powder	0402.21

4. Temporary suspended food items and non-suspended food items should be package separately to ease the customs clearances
5. Expiration date should be more than 6 months or the remaining shelf life should be between 50% - 75% of foods.
6. The consignee should be mentioned to ease the stock clearance process
7. The parameters of the food items should be in accordance with the parameters of the Sri Lankan Standards Institutions.
8. List of the HS Code and the description should be including for the items which is subject to import license control.
9. The labels of the food items should be available in the package and it should be in either Sinhala, Tamil or English language.

REQUIREMENTS AND CONDITIONS

Arrange the donation **through the Food Commissioner is essential** and the donation will be more effective if the donor can follow the steps below.

(1) Documents to be completed (at the earliest before the time of shipment).

- i. Custom purpose original invoice and packing list including
 - Food Commissioner as consignee (compulsory)
 - VAT registration No.
 - Invoice No. & date
 - Contact details of the Donor
 - Notify Party - any personal engaged in locally coordinating or consignee
- ii. Item description in full (in English), including
 - Images of the label
 - Images of outer pack
 - Catalogues etc
- iii. Details of item the in full, including
 - Quantity
 - Expiry date
- iv. Certificates to be submit (if possible)
 - Certificates of analysis
 - Copy of product registration
 - Certificate on the conditions of usability
- v. Waiver of registration certificate
- vi. Certificate of origin

(2) Submission of documents at the time of shipping which needed to initiate the custom clearance file by Food Commissioner's Department.

- I. Documents contained in (1) above as required
- II. Original Bill of Lading (B/L) or Air Way Bill (AWB)
- III. Arrival notice
- IV. Shippers invoice for freight charges (For Duty + Tax)
- V. For the containerized cargo, 'Damage free Container' certification
- VI. Any other special documentary requirements depending on the nature of the items (Items with radiation source, import restricted items and Items controlled on quality/local standards)
- VII. Any other Conditions related to donating the consignment
- VIII. **Please E-mail or WhatsApp copies of these documents to**
Commissioners - Food Commissioners Department
No. 330, Union Pl, Colombo, Sri Lanka.
Tel. Office: (+94) 0112 421 211 Mobile: 0776762199
E-Mail: info@fcd.gov.lk