

REFERENCE: EOSG/SA/2019/4

Executive Director, United Nations Office on Drugs and Crime

The Secretariat of the United Nations presents its compliments to the Permanent Missions to the United Nations and has the honour to request the nomination of candidates for the position of Executive Director of the United Nations Office on Drugs and Crime (UNODC) at the Under-Secretary-General level and based in Vienna, Austria. The Executive Director of UNODC will also serve as Director-General of the United Nations Office at Vienna (UNOV).

UNODC is the global leader in the fight against illicit drugs and international crime. Established in 1997 through a merger between the United Nations Drug Control Programme and the Centre for International Crime Prevention, UNODC operates in all regions of the world through an extensive network of field offices.

The Executive Director is accountable to the Secretary-General and is responsible for all the activities of the UNODC as well as its administration. The core strategic functions of the Executive Director include:

- Coordinating and providing effective leadership for all United Nations drug control and crime prevention activities in order to ensure coherence of action within the Office as well as the coordination, complementarity and non-duplication of such activities across the United Nations system;
- Representing the Secretary-General at meetings and conferences on international drug control and crime prevention;
- Acting on behalf of the Secretary-General in fulfilling the responsibility that devolves upon him or her under the terms of international treaties and resolutions of United Nations organs relating to international drug control or crime prevention.

The Director-General of UNOV is accountable to the Secretary-General and is responsible for all activities of the UNOV. The Director-General serves as the representative of the Secretary-General; performs representation and liaison functions with the host Government, permanent missions and intergovernmental and non-governmental organizations based in Vienna; provides executive direction and management to the programme on the peaceful uses of outer space; provides executive direction and management to the programmes of administration, conference services and other support and common services; is responsible for the management of the United Nations facilities in Vienna; and provides executive direction for the work of the United Nations Information Service in Vienna.

Further information on UNODC and UNOV is available in the Secretary-General's bulletins ST/SGB/2004/5 and ST/SGB/2004/6, and on the following website:
<https://www.unodc.org/>

In order to ensure a wide pool of candidates for this position, the Secretariat welcomes nominations to supplement the Secretary-General's search and consultations. The nomination of women candidates is strongly encouraged.

Nominations must include a detailed curriculum vitae of the candidate with full contact information (e-mail and telephone). The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

Nominations must be sent to the Secretariat of the United Nations at the following e-mail address: eosg2019unodc@un.org by Monday 1 July 2019.

The Secretary-General is seeking an individual with:

- Demonstrated extensive knowledge and experience in the area of drug control, crime prevention and international terrorism in the context of sustainable development and human security with a track record of accomplishment at the regional, national or international level;
- Ability to be a powerful and convincing advocate on all aspects of the fight against illicit drugs and international crime and the broader sustainable development agenda worldwide and within the United Nations system;
- Demonstrated leadership experience with strategic vision and proven skills in leading transformation in, and managing complex organizations, such as intergovernmental, international non-governmental or multinational private sector entities;
- Proven track record of change management in complex organizations and accomplishments at the regional, national or international level with strong resource mobilization, political and diplomatic skills;
- Demonstrated ability to work harmoniously in a multi-cultural team and establish harmonious and effective working relationships both within and outside the organization;
- High commitment to the values and guiding principles of the United Nations and familiarity with the United Nations system, including peacekeeping, humanitarian, human rights and development settings and challenges.

Human Rights Screening

In accordance with the policy for the nomination of candidates, the Secretariat wishes to outline that it is the responsibility of the nominating Government to ensure that each candidate it nominates has not been convicted of, or is not currently under investigation or being prosecuted for, any criminal offence, or any violation of international human rights law or international humanitarian law. In the case of nominees who have been investigated for, charged with or prosecuted for any criminal offence but were not convicted, the nominating Government is requested to provide information regarding the investigation(s) or prosecutions concerned. The nominating Government is also requested to certify that it is not aware of any allegations against its nominated candidates that they have been involved, by act or omission, in the commission of any acts that amount to violations of international human rights law or international humanitarian law.

Individuals who are either nominated by Member States or who seek to serve with the United Nations in any individual capacity will be required, if short-listed, to complete a self-attestation stating that they have not committed, been convicted of, nor prosecuted for, any criminal offence and have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.

Conflicts of Interest

All United Nations staff members are expected to uphold the highest standards of efficiency, competence and integrity. Senior leaders in particular, have the responsibility to serve as role models in upholding the organization's ethical standards. A conflict of interest occurs when, by act or omission, a staff member's personal interests interfere with the performance of his/her official duties and responsibilities, or call into question his/her integrity, independence and impartiality. Risk for conflicts of interest may arise from a staff member's engagement in outside (non-UN) employment or occupation; outside activities, including political activities; receipt of gifts, honours, awards, favours or remuneration from external (non-UN) sources; or personal investment. In particular, no staff member shall accept any honour, decoration, favour, gift or remuneration from any Government (staff regulation 1.2 (j)). Where a real or perceived conflict of interest does arise, senior leaders are obligated to disclose this to the organization without delay. In order to avoid real or perceived family influence or preferential treatment and conflicts of interest that could stem from such situations, the UN Staff Rules provide that appointments "shall not be granted to anyone who is the father, mother, son, daughter, brother or sister of a staff member" (staff rule 4.7 (a)).

Short-listed individuals will also be required to complete the pre-appointment declaration of interests for senior positions to identify possible conflicts of interest that may arise and to proactively prevent and manage, as much as possible and in a timely manner, situations in which personal interests may conflict or appear to conflict with the interests of the United Nations, should the individual be appointed to this position.

The United Nations Secretariat avails itself of this opportunity to renew to the Permanent Missions to the United Nations the assurances of its highest consideration.