

UNITED NATIONS  NATIONS UNIES

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REFERENCE: PRO/71GA/1/Arrival

Protocol and Liaison Service

The Protocol and Liaison Service presents its compliments to the Permanent Missions of Member States and Non-Member States, and Observer Offices of Inter-governmental Organizations and other entities to the United Nations and has the honour to request information regarding the arrival in New York of their respective Heads of State/Government/Heads of Delegation participating in the seventy-first session of the General Assembly.

Permanent Missions of Member States and Non-Member States, and Observer Offices of Inter-governmental Organizations and other entities to the United Nations are requested to fill out the enclosed form (**Annex 1**) and return **by Wednesday, 31 August 2016** to the Protocol and Liaison Service (Room S-0201; fax number: 212-963-1921). A Word format of the form can be found at the Protocol and Liaison Service website: www.un.int/protocol. The Protocol and Liaison Service wishes to emphasize the importance of being notified whether the Heads of State/Government/Heads of Delegation will be accompanied by their spouses or not.

The Protocol and Liaison Service avails itself of this opportunity to renew to the Permanent Missions of Member States and Non-Member States, and Observer Offices of Inter-governmental Organizations and other entities to the United Nations the assurances of its highest consideration.


THE PROTOCOL AND LIAISON SERVICE
16 August 2016

United Nations



Nations Unies

Annex 1: DELEGATION ARRIVAL INFORMATION

71st General Assembly of the United Nations

(Please type or print only)

Delegation of: _____

Name of the Head of Delegation: _____

Title of the Head of Delegation (Please check a box):

Head of State

Head of Government

Other title (Please specify): _____

Name of Spouse (if present): _____
(First name) (Last name)

Date of Arrival in New York: _____

Date of Departure from New York: _____

Contact at the Mission/Office: _____

Office phone: _____

Mobile phone: _____

E-mail Address: _____

**** Please return this form to the Protocol and Liaison Service at Room S-0201 or fax # 212-963-1921 or email: unprotocol@un.org by Wednesday, 31 August 2016.**

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