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EXECUTIVE OFFICE OF THE SECRETARY-GENERAL
CABINET DU SECRETAIRE GENERAL

REFERENCE:

PRO/NV/Lists of Government/3

The Chief of Protocol of the United Nations presents his compliments to the Permanent Representatives accredited to the United Nations and has the honour to remind them of the following:

The official website of the UN Protocol and Liaison Service is widely used throughout the United Nations system as the reference point for official correspondence addressed to Member States' Governments. Hence, Permanent Representatives are kindly reminded that details on Member States' Governments' Head of State, Head of Government and/or Minister of Foreign Affairs, should be officially transmitted to the Chief of Protocol by letter, signed by the Permanent Representative to the United Nations.

Changes related to details on the Head of State, Head of Government, and/or Minister for Foreign Affairs, should be communicated promptly by letter to the Chief of Protocol, including the exact spelling of the name of the respective official, his/her full title, marital status (and name of spouse if applicable), and the date of appointment.

In order to ensure the accuracy of the UN Protocol and Liaison Service's records, the Chief of Protocol kindly requests Permanent Representatives and their good Offices to frequently review the information published on the official website of the Protocol and Liaison Service (<https://www.un.int/protocol>) regarding the composition of the Government and promptly communicate to the UN Protocol and Liaison Service any discrepancies that may be found.

The Chief of Protocol of the United Nations avails himself of this opportunity to renew to the Permanent Representatives accredited to the United Nations the assurances of his highest consideration.

