

# Application for Visa

## What do I need to Apply for a tourist or Business Visa?

### All applicants must submit the following:

- A duly filled and signed [application form](#)
- Valid passport with at least 6 months validity from the date of entry and at least 3 or more blank pages
- Two (2) colored 2 inches x 2 inches passport photographs (should be identical);
- Self-addressed, pre-paid envelope (should have a tracking no. if you don't intend to pick up)
- Cash (*Preferable if local*), money order (*if mailing application*) or certified United States bank check (*personal checks will not be accepted*) payable to the **Permanent Mission of the Republic of Namibia to the U.N** (fees below). Payments must be in US Dollars;
- Complete flight itinerary;
- Hotel reservations or tour/safari confirmation;
- Proof of adequate funds for the duration of stay;
- Proof that they will be supported by a person who is a permanent resident of Namibia or is Namibian if such a case applies; provide a signed letter of invitation, passport copy, copy of work permit/residence permit (if applicable)
- Business letter or Invitation letter stating nature of visit (if applicable);
- All documents must be written in English.

### **Fees**

- Single entry, 3 months validity, 2 day processing - US\$50.00
- Single entry, 3 months validity Next day service - US\$100.00
- **Multiple Entry, 3 months validity, 2 day processing - US\$100.00\***  
*\* Please provide itineraries as proof of multiple entries*
- **Multiple entry, 3 months validity Next day service - US\$150.00\***  
*\* Please provide itineraries as proof of multiple entries*

**PLEASE SEE PAGE 2 FOR Requirements for holders of Diplomatic, Official and Laisser-Passer (United Nations, World Bank and International Monetary Fund)**

**Requirements for holders of Diplomatic, Official and Laisser-Passer (United Nations, World Bank and International Monetary Fund)**

- A duly filled and signed application form;
- Valid passport with at least 6 months validity from the date of entry and at least 3 or more blank pages;
- Two (2) colour 2 x 2 passport photographs (should be identical);
- A self-addressed, pre-paid envelope (should have a tracking no.) for the return of your passport (if applicable);
- Complete flight itinerary;
- An official letter from the applicant's diplomatic mission/organization. The letter should state the full identity of the visa applicant and the grounds for him/her holding a diplomatic/official passport (position within the diplomatic mission or family links with an official), the full details of the travel document, and the purposes and dates of the stay in Namibia.
- Applicants are strongly encouraged to **provide an email address** and **phone number** where they can be reached in the event that there is an error in your forms or if additional documents are needed.
- Further information may be requested depending on individual circumstances.