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CHINA: Chinese volunteers unload UNICEF-supplied interagency emergency health kits at an aid distribution station in the town of Dujiangyan in Sichuan Province. The boxes bear the UNICEF logo. The kits will be distributed in 13 counties in Sichuan that are worst affected by the earthquake.

2009/2010 Senior Staff Rotation and Recruitment Exercise

To: Regional Directors; Representatives; Assistant Representatives; Operations Officers; Human Resources Officers in Field Offices; Directors: Brussels, Copenhagen, Florence, Tokyo; Division Directors and Chiefs of Section at Headquarters

From: Dash Joshi
Chief, Recruitment and Staffing Section
Division of Human Resources
UNICEF HQ

Attached please find **Vacancy Bulletin No. 2008-20**. Please ensure that this Bulletin is seen by all your staff, including all outposted staff. The Vacancy Bulletin is intended primarily for UNICEF staff, although applications from staff members of other United Nations organizations are also accepted.

Applications must be submitted online only. PERs can now be submitted online! Please specify the Vacancy Number and indicate whether you are currently occupying an abolished post or have received notice of abolition of your post.

Copies of your two most recent completed PERs (i.e. for 2006 and 2007) must be included for each post, or the application will not be considered. Kindly include your updated P11 form along with a cover letter outlining your competencies and reasons for applying. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

The UNICEF VB is available on the [UNICEF Intranet](#) to all staff.

For every child
Health, Education, Equality, Protection
ADVANCE HUMANITY



VACANCY BULLETIN

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VACANCY BULLETIN

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VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: AZERBAIJAN

Region: CEE/CIS

Duty Station: Baku

Station:

VN. No.: VN-08-699

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (11221)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Azerbaijan.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: BELARUS

Region: CEE/CIS

Duty Station: Minsk

Station:

VN. No.: VN-08-700

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (21426)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Belarus.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

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Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: GEORGIA

Region: CEE/CIS

Duty Station: Tbilisi

Station:

VN. No.: VN-08-701

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (13785)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Georgia.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

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Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: KYRGYZSTAN

Region: CEE/CIS

Duty Station: Bishkek

Station:

VN. No.: VN-08-702

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (11641)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Kyrgyzstan.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

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Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: TURKMENISTAN

Region: CEE/CIS

Duty Station: Ashgabat

Station:

VN. No.: VN-08-703

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (11643)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Turkmenistan.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: UZBEKISTAN

Region: CEE/CIS

Duty Station: Tashkent

Station:

VN. No.: VN-08-704

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (11645)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Uzbekistan.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

| | | | |
|----------------------|------------------------------|---------------------------------------|--------------------------|
| Post Title: | Head of Kosovo Office | Bulletin Ref. No.: | CF/DHR/VB-2008-20 |
| Country: | KOSOVO | Budget Level: | L-5 |
| Region: | CEE/CIS | PAT No. (IMIS): | (15997) |
| Duty Station: | Pristina | Closing Date for Applications: | 30 November 2008 |
| VN. No.: | VN-08-705 | HR Officer: | (recruit.SSR@unicef.org) |

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the UN Mission in Kosovo (UNMIK) and the Provisional Institutions of Self-Government (PISG) in Kosovo.
- Accountable for the development, formulation and management of the UNICEF Kosovo Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the PISG and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF Kosovo office.

Generic JD code 1REP1

Generic Job Description: Minimum Requirements:

- See also generic JD code 1REP1.
- Advanced university degree in any of the following: Social Sciences, Economics, Public Administration, International Relations, Business Administration, Public Health, Education or other fields related to the work of UNICEF.
 - Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
 - Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
 - Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
 - Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
 - Demonstrated ability to innovate and communicate ideas effectively.
 - Demonstrated ability to devise, plan, develop and implement programmes.
 - Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
 - Computer skills, including internet navigation and various office applications.
 - Fluency in English and another UN working language required. Knowledge of a local working language of the duty station is an asset.

Remarks: None.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: NIGER
Region: WCARO
Duty Station: Niamey
VN. No.: VN-08-706

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: D-1*
PAT No. (IMIS): (1651)
Closing Date for Applications: 30 November 2008
HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Niger.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

- See also generic JD code 1REP1.
- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
 - Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
 - Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
 - Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
 - Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
 - Demonstrated ability to innovate and communicate ideas effectively.
 - Demonstrated ability to devise, plan, develop and implement programmes.
 - Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
 - Computer skills, including internet navigation and various office applications.
 - Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: CENTRAL AFRICAN REP.

Region: WCARO

Duty Station: Bangui

Station:

VN. No.: VN-08-707

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (1659)

Closing Date for Applications: 30 November 2008

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Central African Republic.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: CONGO
Region: WCARO
Duty Station: Brazzaville
VN. No.: VN-08-708

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (1577)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Congo.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: GUINEA
Region: WCARO
Duty Station: Conakry
VN. No.: VN-08-709

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (1648)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Guinea.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: LIBERIA
Region: WCARO
Duty Station: Monrovia
VN. No.: VN-08-710

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (8461)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Liberia.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: SENEGAL
Region: WCARO
Duty Station: Dakar
VN. No.: VN-08-711

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (1211)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Senegal.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: SIERRA LEONE

Region: WCARO

Duty Station: Freetown

Station:

VN. No.: VN-08-712

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (1656)

Closing Date for Applications: 30 November 2008

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Sierra Leone.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: SOMALIA
Region: ESARO
Duty Station: Mogadiscio
VN. No.: VN-08-713

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: D-1*
PAT No. (IMIS): (1240)
Closing Date for Applications: 30 November 2008
HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Somalia.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: UGANDA

Region: ESARO

Duty Station: Kampala

Station:

VN. No.: VN-08-714

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: D-1*

PAT No. (IMIS): (1229)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Uganda.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: BOTSWANA
Region: ESARO
Duty Station: Gaborone
VN. No.: VN-08-715

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (10143)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Botswana.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: COMOROS
Region: ESARO
Duty Station: Moroni
VN. No.: VN-08-716

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (7193)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Comoros.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: LESOTHO

Region: ESARO

Duty Station: Maseru

Station:

VN. No.: VN-08-717

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*

PAT No. (IMIS): (10142)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Lesotho.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: RWANDA
Region: ESARO
Duty Station: Kigali
VN. No.: VN-08-718

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (1635)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Rwanda.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and French required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

| | | | |
|----------------------|-----------------------|---------------------------------------|--------------------------|
| Post Title: | Representative | Bulletin Ref. No.: | CF/DHR/VB-2008-20 |
| Country: | DEMOCRATIC P R KOREA | Budget Level: | P-5* |
| Region: | EAPRO | PAT No. (IMIS): | (14550) |
| Duty Station: | Pyongyang | Closing Date for Applications: | 30 November 2008 |
| VN. No.: | VN-08-719 | HR Officer: | (recruit.SSR@unicef.org) |

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of the Democratic People's Republic of Korea.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description: Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: MALAYSIA
Region: EAPRO
Duty Station: Kuala Lumpur
VN. No.: VN-08-720

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (15631)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Malaysia.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: MONGOLIA
Region: EAPRO
Duty Station: Ulaanbaatar
VN. No.: VN-08-721

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (16058)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Mongolia.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: AFGHANISTAN

Region: ROSA

Duty Station: Kabul

Station:

VN. No.: VN-08-722

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: D-2*

PAT No. (IMIS): (19347)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Afghanistan.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: Director
Country: SUDAN
Region: MENA
Duty Station: Juba
VN. No.: VN-08-723

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: D-1*
PAT No. (IMIS): (44255)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the autonomous Government of Southern Sudan.
- Accountable for the development, formulation and management of the UNICEF Southern Sudan Area Programme, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the office.

Generic JD does not apply to this position

Generic Job Description:

Minimum Requirements:

- Advanced university degree in Social Sciences, Economics, Public Administration, International Relations, Management or other related fields.
- At least thirteen years progressive experience in planning and administration of social development programmes, and management of human, financial and institutional resources at national and international levels, eight years of which should be in developing countries. Experience in disaster mitigation and planning.
- Ability for leadership, negotiation, advocacy and social mobilization.
- Ability to manage and supervise a team of senior level professionals and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Ability to conceive, plan and execute programmes.
- Ability to work in multicultural environment and establish harmonious and effective working relations.
- Computer literacy is desirable.
- Fluency in English and another UN working language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: YEMEN

Region: MENA

Duty Station: Sana'a

Station:

VN. No.: VN-08-724

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: D-1*

PAT No. (IMIS): (1514)

Closing Date for Applications: 30 November 2008

HR Officer:

(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Yemen.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: JORDAN
Region: MENA
Duty Station: Amman
VN. No.: VN-08-725

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (11950)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Jordan.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: LEBANON
Region: MENA
Duty Station: Beirut
VN. No.: VN-08-726

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (4041)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Lebanon.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

- See also generic JD code 1REP1.
- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

| | | | |
|----------------------|-----------------------------|---------------------------------------|--------------------------|
| Post Title: | Regional Director | Bulletin Ref. No.: | CF/DHR/VB-2008-20 |
| Country: | PANAMA | Budget Level: | D-2* |
| Region: | TACRO | PAT No. (IMIS): | (17317) |
| Duty Station: | Panama City Regional Office | Closing Date for Applications: | 30 November 2008 |
| VN. No.: | VN-08-727 | HR Officer: | (recruit.SSR@unicef.org) |

Purpose: The Regional Director advises and assists the Executive Director and the Deputy Executive Directors on matters relating to global policy formulation and implementation under the broad policy guidelines laid down by the Executive Board. Represents the Executive Director vis-a-vis institutions of a regional character within and outside the United Nations system, and provides guidance to and coordinates the work of UNICEF Representatives in the Region.

The Regional Director leads and directs the Regional Management Team (RMT), and serves as a member of the Global Management Team (GMT), which is headed by the Executive Director.

Generic JD code 1RD2

Generic Job Description:

Minimum Requirements:

- Advanced university degree.
- Over fifteen years of experience in posts of increasing responsibility in formulation of policy in international or national administration; experience in external aid administration desirable; working experience in developing countries, twelve years of which should be in developing countries.
- Demonstrated ability and skills for leadership, negotiation, advocacy and social mobilization.
- Ability and skills to develop effective relations with external organizations such as donors, NGO institutions, mass media, and promote the image and credibility of UNICEF in the region.
- Demonstrated ability and skills to conceive, plan and execute ideas affecting the organization wide policy, procedures, systems and programmes.
- Demonstrated ability and skills to direct, manage and supervise number of teams of senior level professional and technical staff with different background.
- Demonstrated ability and skills to direct and lead the regional staff in multicultural environments and establish harmonious and effective working relations in the region.
- Fluency in English and Spanish. Knowledge of a major regional language of the region an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: BRAZIL

Region: TACRO

Duty Station: Brasilia

Station:

VN. No.: VN-08-728

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: D-1*

PAT No. (IMIS): (1294)

Closing Date for Applications: 30 November 2008

Applications:

HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Brazil.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**

Country: BELIZE
Region: TACRO
Duty Station: Belmopan
VN. No.: VN-08-729

Bulletin Ref. No.: CF/DHR/VB-2008-20

Budget Level: P-5*
PAT No. (IMIS): (7210)
Closing Date for Applications: 30 November 2008
HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Belize.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:

Minimum Requirements:

- See also generic JD code 1REP1.
- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
 - Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
 - Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
 - Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
 - Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
 - Demonstrated ability to innovate and communicate ideas effectively.
 - Demonstrated ability to devise, plan, develop and implement programmes.
 - Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
 - Computer skills, including internet navigation and various office applications.
 - Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status: Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: CHILE
Region: TACRO
Duty Station: Santiago
VN. No.: VN-08-730

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (1287)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Chile.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and Spanish required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

Post Title: **Representative**
Country: EL SALVADOR
Region: TACRO
Duty Station: San Salvador
VN. No.: VN-08-731

Bulletin Ref. No.: CF/DHR/VB-2008-20
Budget Level: P-5*
PAT No. (IMIS): (4093)
Closing Date for Applications: 30 November 2008
HR Officer: ,
(recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of El Salvador.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic JD code 1REP1

Generic Job Description:
Minimum

Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and Spanish required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

UNICEF is committed to gender equality in its mandate and its staff. Well qualified candidates, particularly females are strongly encouraged to apply.

Vacancy Status:

Advertised



VACANCY BULLETIN

When applying, staff members are requested to indicate on their application whether they are currently occupying an abolished post and/or have received advance notice of abolition of their post.

| | | | |
|----------------------|-----------------------|---------------------------------------|--------------------------|
| Post Title: | Representative | Bulletin Ref. No.: | CF/DHR/VB-2008-20 |
| Country: | GUYANA | Budget Level: | P-5* |
| Region: | TACRO | PAT No. (IMIS): | (12393) |
| Duty Station: | Georgetown | Closing Date for Applications: | 30 November 2008 |
| VN. No.: | VN-08-732 | HR Officer: | (recruit.SSR@unicef.org) |

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Governments of the Southern Caribbean Office, which includes Guyana, Suriname, Trinidad and Tobago and the Southern Dutch Antilles and with the respective UN country teams in Guyana, Suriname and Trinidad and Tobago.
- Accountable for the development, formulation and management of the UNICEF Country Programmes of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the governments and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF Southern Caribbean office based in Guyana which also supervised the field offices in Suriname and in Trinidad and Tobago.

Generic Job Description: Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and another UN language required. Knowledge of a local working language of the duty station is an asset.

Remarks: * Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

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Vacancy Status: Advertised



VACANCY BULLETIN

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Post Title: **Representative**

Bulletin Ref. No.: CF/DHR/VB-2008-20

Country: PANAMA
Region: TACRO
Duty Station: Panama City
VN. No.: VN-08-734

Budget Level: P-5*
PAT No. (IMIS): (7922)
Closing Date for Applications: 30 November 2008
HR Officer: (recruit.SSR@unicef.org)

Purpose:

- Represents the Executive Director in all aspects of UNICEF's co-operation with the Government of Panama.
- Accountable for the development, formulation and management of the UNICEF Country Programme of Co-operation, as approved by the Executive Board.
- Accountable for UNICEF's advocacy with the government and other partners for the enhancement of the survival, protection, development and participation of children and women in national development efforts.
- Responsible for all aspects of office management of the UNICEF country office.

Generic Job Description:

Generic JD code 1REP1

Minimum Requirements:

See also generic JD code 1REP1.

- Advanced university degree in any of the following: social sciences, economics, public administration, international relations, business administration, public health, education or other fields related to the work of UNICEF.
- Ten to thirteen years of progressively responsible managerial experience in development and administration of social development programmes, and management of human, financial and material resources at national and international levels, eight to ten years of which should be in developing countries.
- Thorough knowledge of current trends (i.e., social issues), practices in specialized field(s) of the profession related to UNICEF work.
- Demonstrated ability for leadership, negotiation, advocacy, and social mobilization.
- Demonstrated ability to manage and supervise diverse professional teams of senior level and technical staff.
- Demonstrated ability to innovate and communicate ideas effectively.
- Demonstrated ability to devise, plan, develop and implement programmes.
- Demonstrated ability to work in a multi-cultural environment and establish harmonious and effective working relationships both within and outside the organization.
- Computer skills, including internet navigation and various office applications.
- Fluency in English and Spanish required. Knowledge of a local working language of the duty station is an asset.

Remarks:

* Project staff and external candidates selected for core posts will remain on fixed-term appointment.

Applications will be considered only if accompanied by an updated CV and P11 form, as well as the two most recent PERs/Evaluations. Regret letters will only be sent to shortlisted candidates.

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Vacancy Status:

Advertised